



## Seasonal **Senior Counselor** Job Description

Reports to: *Program Director and Staff Development Director*

### Position Purpose

Senior Counselors are the primary caregivers for each camper. The Senior Counselor is responsible for planning, teaching, coordinating, and carrying out activities and guiding campers in their personal and spiritual growth and daily living skills. Senior Counselors are also in charge of managing their cabin and mentoring junior staff.

### Essential Job Functions

1. Practice Christian Science
  - Let your light shine! Campers treasure your unique example as a practicing Christian Scientist.
  - Daily watch and prayer for yourself, your cabin, and the camp.
  - Follow the Golden Rule.
  - You are a role model: be a good example at all times.
  - Keep the mental environment unpolluted! Conversation should be uplifting, supportive, tasteful.
2. Care for Campers
  - Love your campers and get to know them as individuals.
  - You are a professional caregiver and a surrogate parent during campers' stay at CEDARS! Nurture them with the same thorough care they receive at home.
  - Ensure that your campers are well-supervised at all times.
  - Keep an eye on camper cleanliness—daily showers, clean clothes, sunscreen, etc.
  - Put the campers' needs above your own wants.
  - Tend to any special needs as indicated on the Camper Care Form.
3. Host/Hostess at Meals (one Senior Counselor per table)
  - Ensure that all campers at your table get a balanced meal and stay hydrated.
  - Model and teach good manners.
  - Work to build a sense of family through inclusive conversation, shared responsibility & mutual respect.
  - Help maintain a sense of order and respect throughout the Lodge, especially when someone is on stage.
4. Teach Activities
  - Deliver metaphysicals ("mets") that show campers how to apply Christian Science to every activity.
  - Help further campers' skills.
  - Ensure that activities are safe, inclusive and fun.
  - Stay on schedule.



# Cedars Camps

## 5. Communicate and Support

- Complete paperwork in a timely and professional manner: letters home, Quality Awards, counselor evals, forms for the office, etc...
- Meet daily with your cabin staff team and debrief the day, plan for tomorrow, support each other, and discuss cabin needs.
- Report upward as needed: Report to your Program Director and/or the Practitioner any significant or repeated breaches of the Camper Code of Conduct. Your Directors and the Christian Science Practitioner are there to support you and need to know about challenges/successes in your cabin and activities.
- Respect Directors' decisions, knowing that they were informed by thought, prayer, and experience-- but also feel free to ask questions and raise concerns.

## 6. Care for Cabins, Activity Areas and Camp Property

- Maintain a sense of order and cleanliness within your cabin home.
- Leave activity areas better than you found them.
- Respect camp property. Pick up trash. Help keep our energy bills down by turning off fans lights and water when not in use.
- Promptly report any maintenance needs by filling out a "green slip" request form. Urgent matters go directly to the Maintenance Director.

## Other Job Duties

- ◆ Lead Cabin
- ◆ Create cabin "job chart" for Morning Inspection & inspect cabins on your assigned day
- ◆ Attend daily morning meetings (only one SRC per cabin)
- ◆ Lead cabin Bible Lesson Study
- ◆ Teach activities (be on time!)
- ◆ Participate enthusiastically in all camp activities, planning, and leading those as assigned.
- ◆ Participate as a member of the camp staff team to deliver and supervise Bible Lands Park, evening programs, special events, overnights, and other all-camp activities and camp functions.
- ◆ Assist in the planning of any special event, if asked.
- ◆ Fulfill the duties of Counselor of the Day (COD) & Asst. COD on your assigned day
- ◆ Mentor JCs and CITs
- ◆ Complete Evaluations for your cabin staff at end of session

## Relationships

*Counselors have regular relationships with kitchen staff, program specialists, office, and maintenance staff. The expectation is that all of those relationships will be harmonious and communication will be respectful.*



**Cedars  
Camps**

## Qualifications

- ◇ Must be at least 18 years of age.
- ◇ Has passed the CIT course.
- ◇ Ability to interact with all age levels.

## Knowledge, Skills, and Abilities

- ◇ Interest in applying Christian Science to all of one's actions.
- ◇ Understand the development needs of youth.
- ◇ Ability to relate to youth and adults in a positive manner.
- ◇ Demonstrate knowledge and skill in designated camp program areas.

## Physical Aspects of the Job

- ◇ Ability to communicate and work with children of all ages, and provide necessary instruction to campers and staff.
- ◇ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ◇ Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ◇ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ◇ Ability to respond appropriately to situations requiring calm, spiritual thought. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.